

**COPPEROPOLIS FIRE PROTECTION DISTRICT**  
**370 MAIN STREET**  
**Copperopolis, CA 95228**  
**209 785-2393 – FAX 209 785-2423**  
**BOARD OF DIRECTORS**

**MEMBERS OF THE BOARD**

Director John Maness, Director Joe Peery, Director James Valencia, Director Kathy Northington, Director  
Richard McCarty

**Regular Meeting Minutes**  
**August 8, 2024**

**Pledge of Allegiance**

**I. Call To Order – Roll Call 6:41pm**

*Directors Present: Maness, Peery, McCarty, Northington*

*Absent: Valencia*

*Administrative Staff Present: Fire Chief Scott Hertzog, Secretary Tori Polen*

*Guests: Carolyn Stinemates, John Parks, Rich Lokey*

**II. Consent Calendar – Discussion/Action**

A. Minutes From June 13, 2024 Regular Meeting and July 15, 2024 Special Meeting

B. Monthly Activity Reports – June & July 2024

C. Fuel Report – June & July 2024

D. Financial

1. Monthly Financial Report – May 2024

*Motion to accept the consent calendar.*

*Motion: Valencia, Seconder: Perry*

*Ayes (4)      Noes (0)      Abstained (0)      Absent (1)*

**III. Correspondence**

*None.*

**IV. Comments/Questions**

A. Board Members

*None*

B. Copperopolis Volunteer Fire Association

*Chief Hertzog stated that bingo is next weekend.*

C. Citizen Emergency Response Team

*Carolyn stated that on Saturday they will be at the Community Volunteer Fair. July's training will focus on radio's. They will also be doing a training on distinct and practical needs. They will be attending the concerts in the park.*

**V. Public Comment**

*None*

**VI. New Business**

A. Discussion/Action: The Board will Discuss and Possibly Adopt Resolution 2024-04 to Authorize the Assessment Lists for the Direct Charges of the Districts Special Taxes.

*Motion to adopt resolution 2024-04.*

*Motion: McCarty, Seconded: Northington*

*Roll Call Vote: Maness: Aye, Peery: Aye, McCarty, Aye, Northington, Aye.*

*Valencia: Absent.*

B. Discussion/Action: The Board will Review and Possibly Approve the Firefighter/EMT-Operator Job Description.

*Motion to accept the Firefighter/EMT-Operator job description*

*Motion: Peery, Seconder: McCarty*

*Ayes (4) Noes (0) Abstained (0) Absent (1)*

## **VII. Administrative Report**

### **A. Fire Chief**

*Fire Chief Scott Hertzog stated that we are at 90% in the budget. All equipment is in service besides Engine 238. The head gasket needs repairing and should be approximately \$10,000 to \$15,000 to fix. Decals for the utility vehicle will be done next week. We've had lots of code 5 and the personnel are receiving good fire experience. We attended an open water rescue course so every shift should have at least one member that had attended that training. He will be submitting a grant request to the Calaveras County Area Foundation for a Zodiac rescue boat. Training attendance had all the Volunteer's show up. The FEMA grants are still in process. He will also be submitting a grant to State Farm for ventilation equipment. CAL FIRE will be staffed until December.*

*Fire Marshall John Parks stated he is working on a master fire prevention plan for the District. He's been meeting with the Copper Valley developers about rebuilding the stations or expanding to a third station. We have had five new cannabis farms established within the District. He will be working on a time motion study to develop inspection fees. Director Peery suggested that we look at vacant parcel fees. Director Northington inquired about new construction setting aside land for a fire station. Parks stated that it's all in the development agreements that would establish that.*

**Adjournment Regular Meeting— 7:06 pm**

**Respectfully Submitted, Tori Polen, Board Clerk**

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**MEMBERS OF THE BOARD**

**Director John Maness, Director Joe Peery, Director James Valencia, Director Kathy Northington, Director Richard McCarty**

**Special Meeting Minutes  
August 22, 2024**

**Pledge of Allegiance**

**I. Call To Order – Roll Call 6:41pm**

*Directors Present: Maness, Peery, McCarty, Valencia*

*Absent: Northington*

*Administrative Staff Present: Fire Chief Scott Hertzog*

**II. Public Comment**

*None*

**III. New Business**

**A. Discussion/Action: Closed Session Pursuant to Govt. Code § 54956.9(d)(2), conference with legal counsel re anticipated litigation (one case) –exposure to litigation.**

*Closed Session Commenced 6:00pm*

*Closed Session Adjourned 6:08pm*

*Open Session Commenced 6:09pm*

**B. Discussion/Action: The Board Will Review And Possibly Approve Resolution 2024-06 Authority Delegation.**

*Motion to approve Resolution 2024-06 Authority Delegation.*

*Motion: Peery, Seconder: McCarty*

*Roll Call, Maness: Aye, Peery: Aye, McCarty: Aye, Valencia: Aye*

*Absent, Northington*

**Adjournment Special Meeting– 6:10 pm**

**Respectfully Submitted, Tori Polen, Board Clerk**